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RIGHT-TO-KNOW OFFICER ADMIN: JON A. HAMMER, TOWNSHIP MANAGER  
RIGHT-TO-KNOW OFFICER POLICE: MICHAEL L. MARTIN, CHIEF OF POLICE  
RIGHT-TO-KNOW OFFICER FSA: STACEY SINGRELLA, BUSINESS MANAGER

DATE RECEIVED BY FRANCONIA TOWNSHIP: \_\_\_\_\_

AGENCY FIVE (5)-DAY RESPONSE DUE: \_\_\_\_\_

**\*\*Public bodies may fill anonymous verbal or written requests. If the requester wishes to pursue the relief and remedies provided for in this Act, the request must be in writing (Section 702). Written requests need not include an explanation as to why information is sought or the intended use of the information unless otherwise required by law (Section 703).**

Fees:

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*NOTE: In most cases, a complete RTKL request is a form of public record.  
More information about the RTKL is available at <https://www.openrecords.pa.gov>*