

## **FRANCONIA TOWNSHIP**

### **REGULAR MEETING MINUTES**

#### **BOARD OF SUPERVISORS**

Chairman Steven P. Barndt called the Regular Meeting of the Board of Supervisors of Franconia Township to order on **Monday, January 21, 2013 at 7:00 p.m.** at the Municipal Building, 671 Allentown Road, Franconia, Pennsylvania 18924.

Present were 1<sup>st</sup> Vice-chairman Grey Godshall; 2<sup>nd</sup> Vice-chairman W. Keith Freed; Supervisor Curtis Kratz; Township Manager Kevin D. Bayer; Assistant Township Manager Jamie P. Worman; Chief of Police Joseph S. Kozeniewski; Township Solicitor, Joseph C. Kuhls, Esq.; Public Works Director Paul R. Nice; Township Engineer Cindy VanHise, P.E.; Building & Code Inspector Jerry Rittenhouse and interested residents of Franconia Township. Supervisor Drew Darrah was excused.

#### **OPENING MEETING TO THE PUBLIC**

Gerald Thiel of Allentown Road wished the Board, Staff, and Volunteers a great new year. Mr. Thiel also inquired of the status of the letters to be sent to the Earlington residents. Mr. Bayer explained that he was completing the letters and that Mr. Thiel would receive a copy.

Dawn Fitzgerald of the Telford VFW presented the Franconia Township Police Department with a check in the amount of \$1,000.00. The VFW makes contributions from their fundraising efforts to local community organizations. Chief Kozeniewski reported that the Police Department would use the funds to upgrade the defibrillators.

#### **APPROVAL OF DECEMBER 10, 2012 REGULAR MEETING MINUTES**

A motion was made by Mr. Godshall and seconded by Mr. Kratz to approve the December 10, 2012 Regular Meeting Minutes. The motion carried.

#### **SOLICITOR'S REPORT – JOSEPH C. KUHL, ESQUIRE**

A motion was made by Mr. Godshall and seconded by Mr. Kratz to approve Resolution 13-01-21-01 Appointing Bergey Yoder & Associates, P.C., Certified Public Accountants, Dennis Bergey, to perform an audit of all Township funds for the calendar year 2012 in lieu of elected auditors. The motion carried.

#### **POLICE REPORT – JOSEPH S. KOZENIEWSKI**

A motion was made by Mr. Godshall and seconded by Mr. Freed to hire Shawn Stiver as a full-time officer and Meghan Donlen as a part-time officer as of January 14, 2013. The motion carried.

Chief Kozeniewski submitted his report for December 2012. Chief Kozeniewski spoke to the Board in regard to the January 10<sup>th</sup> West Broad Street Elementary School incident in which the school went in to lockdown due to students reporting seeing a masked man with a firearm. Responses came from the Franconia Township Police Department and surrounding police departments.

**ZONING REPORT – KEVIN D. BAVER**

Mr. Baver submitted his report for December 2012.

**HIGHWAY REPORT – PAUL NICE**

Mr. Paul Nice submitted his report for December 2012.

**ENGINEERING REPORT – CINDY VANHISE, P.E.**

Ms. VanHise reported that there were no items of interest this month.

**TREASURER’S REPORT – KEVIN D. BAVER**

A motion was made by Mr. Barndt and seconded by Mr. Kratz to approve the Treasurer’s Report as presented, and to provide authorization for the Treasurer to pay all bills for the respective funds as presented on Voucher No. 13-21-01 dated January 21, 2013 in the amount of \$523,913.62. The motion carried.

**PAYROLL**

A motion was made by Mr. Barndt and seconded by Mr. Kratz for the Treasurer to be authorized to pay all employees during the pay period of January 1, 2013 through February 15, 2013 according to the hours worked as listed on the Payroll Journal for the aforesaid period. The motion carried.

**SUBDIVISION AND LAND DEVELOPMENT**

A motion was made by Mr. Freed and seconded by Mr. Godshall to approve Resolution 13-02-21-01: A Resolution granting Conditional Preliminary Approval for the “Vistas at Highland Ridge” and the property located along Hunsicker Road, Township of Franconia, Montgomery County, Pennsylvania. The motion carried.

**ANNOUNCEMENTS/MOTIONS**

1. The Board of Supervisors and the following Boards, Committee and Authorities will meet during the year 2013 as follows unless advertised otherwise:

The Board of Supervisors of Franconia Township shall meet on the third Monday of each month, except December of 2013, when the Board of Supervisors shall meet on the second Monday and February of 2013 when the Board of Supervisors shall meet on the third Tuesday. All Board of Supervisors Meetings shall start at 7:00 p.m., unless advertised differently.

Planning Commission – First Monday of each month, except in July and September of 2013 when the meeting shall be held on the first Tuesday at 7:00 p.m., unless advertised differently.

Sewer Authority – Third Wednesday of each month at 7:00 p.m., except in December of 2013 when the meeting shall be held on the second Wednesday at 7:00 p.m. unless advertised differently.

Zoning Hearing Board – As needed on the second Wednesday of each month at 7:00 p.m., unless advertised differently.

Park and Recreation Board – Fourth Monday at 6:00 p.m. January through December, unless advertised differently.

2. The Pennsylvania State Association of Township Supervisors Annual State Convention will be held from Sunday, April 21, 2013 to Wednesday, April 24, 2013 at the Hershey Lodge and Convention Center, Hershey, Pennsylvania. The Secretary must provide a certificate with registration forms that delegates have been authorized to attend by the Board of Supervisors and must provide the name of the Voting Delegate. A motion was made by Mr. Barndt and seconded by Mr. Kratz to appoint Kevin D. Baver, Secretary, as Voting Delegate for the 2013 Convention. The motion was unanimously approved. A motion was made by Mr. Barndt and seconded by Mr. Godshall to authorize BOS members and designated administrative staff (manager, assistant manager and public works director) to attend the annual convention. The motion was unanimously approved.

The Franconia Township Planning Commission will hold its next Regular Meeting on Monday, February 4, 2013 at 7:00 p.m. at the Franconia Township Municipal Building, 671 Allentown Road, Franconia, Pennsylvania 18969.

The next Regular Board of Supervisors meeting will be held at 7:00 p.m. on Tuesday, February 19, 2013 at the Franconia Township Municipal Building, 671 Allentown Road, Franconia, Pennsylvania 18969. The Board of Supervisors Work Session(s) will be held on

Friday, February 8, 2013 at 7:00 a.m. and Tuesday, February 19, 2013 at 5:00 p.m. and at the same location.

**MOTION TO ADJOURN**

A motion was made by Mr. Kratz and seconded by Mr. Godshall to adjourn the meeting at 7:13 p.m. The motion carried.

Respectfully submitted,

Kevin D. Baver, Secretary