#### **ANNUAL ORGANIZATION MEETING MINUTES**

BOARD OF SUPERVISORS

Franconia Township Solicitor, Joseph C. Kuhls, called the Organizational Meeting of the Board of Supervisors of Franconia Township to order on **Monday**, **January 7**, **2008** at 5:40 p.m. at the Municipal Building, 671 Allentown Road, Franconia, Pennsylvania 18924.

Present were Steven P. Barndt, Grey Godshall; W. Keith Freed; and Curtis N. Kratz; Township Manager Kevin D. Baver; Assistant Township Manager, Jamie Worman; and Township Engineer, Barry Wert. Absent was Board Member, Drew Darrah.

Solicitor Joseph C. Kuhls directed the Township Supervisors to organize as a Board by electing one of their members to be Chairman.

#### **ORGANIZATION OF THE BOARD FOR 2008**

A motion was made by Mr. Godshall and seconded by Mr. Freed to elect Steven P. Barndt Chairman of the Board of Supervisors of Franconia Township. Motion carried.

The meeting was turned over to Chairman Barndt.

A motion was made by Mr. Freed and seconded by Mr. Kratz to elect Grey Godshall 1<sup>st</sup> Vice Chairman of the Board of Supervisors of Franconia Township. Motion carried.

A motion was made by Mr. Kratz and seconded by Mr. Godshall to elect W. Keith Freed 2<sup>nd</sup> Vice Chairman of the Board of Supervisors of Franconia Township. Motion carried.

#### SECRETARY/TREASURER APPOINTMENT

A motion was made by Mr. Kratz and seconded by Mr. Freed to appoint Kevin D. Baver as Secretary/Treasurer of Franconia Township for the year 2008. Motion carried.

#### REPRESENTATIVE APPOINTMENTS

A motion was made by Mr. Godshall and seconded by Mr. Kratz to appoint the following firms and/or persons to represent Franconia Township for the year 2008, as listed on the meeting agenda under Item 5. Motion carried.

- a) Kevin D. Baver Manager
- **b)** Jamie P. Worman Assistant Manager
- c) Dischell, Bartle, Yanoff, and Dooley Joseph C. Kuhls, Esquire Solicitor
- **d)** Metz Engineers Barry L. Wert, P.E. – Township Engineer
  - Cindy VanHise, P.E. Assistant Township Engineer
- e) Kevin D. Baver Zoning Officer Cindy VanHise, P.E. – Assistant Zoning Officer
- f) Hamburg, Rubin, Mullin, Maxwell & Lupin, LLP Christen Gilmore Pionzio, Esquire – Zoning Hearing Board Solicitor
- g) Fox, Rothschild, O'Brien & Frankel, LLP Marc B. Davis, Esquire – Industrial Development Authority Solicitor
- h) Dischell, Bartle, Yanoff, and Dooley Joseph C. Kuhls, Esquire – Franconia Sewer Authority Solicitor
- i) Alfred S. Ciottoni, P.E. Franconia Township Authority Engineer
- j) Joseph A. Zadlo, Architect Township Planner

#### **COMMITTEES – APPOINTMENTS**

A motion was made by Mr. Godshall and seconded by Mr. Freed to appoint the following persons to the committees and positions as noted on the Agenda:

a) Act 537 Committee – Annual Appointments

W. Keith Freed Kerrin Musselman Ronald Offner Grey R. Godshall George E. Witmayer Kevin D. Baver

Barry L. Wert, P.E. Alfred S. Ciottoni, P.E.

**b)** Agricultural Advisory Committee – Annual Appointments

Curtis N. Kratz David K. Yoder W. Blaine Souder Grey R. Godshall

Curtis F. Nice

c) <u>Code Enforcement Officer</u> – Annual Appointment

Roger M. Koffel

Gerald D. Rittenhouse

d) Fire Marshal – Annual Appointment

Paul Stoudt, Jr.

e) <u>Deputy Fire Marshals</u> – Annual Appointments

Steve Coll Nathan Yothers

Joe Rausch

f) <u>Impact Fee Advisory Committee</u> – Annual Appointments

Keith Kneipp Kyle D. Koffel
Gerald R. DeLong Robert G. Flosdorf
Kerrin Musselman Douglas P. Worley
Robert Yothers Jeryl D. Schueck

Richard A. Kapusta

Frank Zabawski, P.E., FAZ Associates – Consultant

## g) <u>Industrial Development Authority</u>

John P. Barker – Five (5) year term to December 31, 2012

# h) <u>Northern Montgomery County Recycling Commission</u> - Annual Appointment Jeff Dietrich

i) Open Space Advisory Board – Annual Appointments

Steven P. Barndt Gerald R. DeLong Robert G. Flosdorf Grey R. Godshall

Randy S. Delp

## j) <u>Pension Funds Actuarial Consultant</u> – Annual Appointment

Thomas Redmond, Redmond Consulting, Ltd.

#### k) Indian Valley Public Library Representative

Jo Ann Strom – Three (3) year term to December 31, 2010

#### **l)** Planning Commission

Robert D. Flosdorf - Four (4) year term to expire December 31, 2011

## m) <u>Township Planner</u> – Annual Appointment

Joseph A. Zadlo, Architect

## n) <u>Sewer Authority</u>

K. Leigh Getty - Five (5) year term to expire December 31, 2012

## o) <u>Vacancy Board</u> – Annual Appointment

Douglas P. Worley

## p) Zoning Hearing Board

William R. Hodson - Three (3) year term to expire December 31, 2010

## q) Zoning Ordinance Committee – Annual Appointments

Kerrin Musselman

Kyle Koffel

Barry L. Wert

Kevin D. Baver

W. Keith Freed

Steven P. Barndt

Joseph A. Zadlo

Jamie P. Worman

#### FINANCIAL AGENCIES APPOINTMENT

A motion was made by Mr. Godshall and seconded by Mr. Kratz to appoint the following financial agencies for the following accounts for the year 2008:

#### a) <u>Union National Bank and Trust Company</u>

1) Pension Funds

#### b) Pennsylvania Local Government Investment Trust

- 1) General Fund/Investment Management
- 2) Liquid Fuels Fund (Highway Aid Fund)
- 3) Recycling Fund
- 4) Act 209 Impact Fee Fund
- 5) Open Space EIT

#### c) Sovereign Bank

- 1) Liquid Fuels Fund (State Highway Aid Fund)
- 2) Payroll Fund
- 3) Light and Hydrant Fund
- 4) Recreation Project Fund
- 5) Capital Reserve Fund
- 6) Municipal Facilities and Services Fund
- 7) General Fund
- 8) Fire Protection Fund
- 9) Library Tax Fund
- 10) Open Space EIT Savings Account

#### d) <u>INVEST – Commonwealth of Pennsylvania</u>

1) General Fund/Investment Management

## e) Commerce Bank

- General Fund/Investment Management
- 2) Liquid Fuels Fund (Highway Aid Fund)
- 3) Recycling Fund
- 4) Act 209 Impact Fee Fund
- 5) Open Space EIT

## MOTION TO ADJOURN

A motion was made by Mr. Freed and seconded by Mr. Kratz to adjourn the meeting at 5:45 p.m. The motion carried.

Respectfully submitted,

Kevin D. Baver, Secretary