

FRANCONIA TOWNSHIP

ANNUAL ORGANIZATION MEETING MINUTES

BOARD OF SUPERVISORS

Franconia Township Solicitor, Joseph C. Kuhls, called the Organizational Meeting of the Board of Supervisors of Franconia Township to order on **Monday, January 3, 2011** at 5:30 p.m. at the Municipal Building, 671 Allentown Road, Franconia, Pennsylvania 18969.

Present were Steven P. Barndt, Grey Godshall; W. Keith Freed; Drew Darrah and Curtis N. Kratz; and Township Manager Kevin D. Baver. Absent was Assistant Township Manager, Jamie Worman. (excused)

Solicitor Joseph C. Kuhls directed the Township Supervisors to organize as a Board by electing one of their members to be Chairman.

ORGANIZATION OF THE BOARD FOR 2011

A motion was made by Mr. Godshall and seconded by Mr. Freed to elect Steven P. Barndt Chairman of the Board of Supervisors of Franconia Township. Motion carried.

The meeting was turned over to Chairman Barndt.

A motion was made by Mr. Freed and seconded by Mr. Kratz to elect Grey Godshall 1st Vice Chairman of the Board of Supervisors of Franconia Township. Motion carried.

A motion was made by Mr. Godshall and seconded by Mr. Kratz to elect W. Keith Freed 2nd Vice Chairman of the Board of Supervisors of Franconia Township. Motion carried.

SECRETARY/TREASURER APPOINTMENT

A motion was made by Mr. Godshall and seconded by Mr. Kratz to appoint Kevin D. Baver as Secretary/Treasurer of Franconia Township for the year 2011. Motion carried.

REPRESENTATIVE APPOINTMENTS

A motion was made by Mr. Kratz and seconded by Mr. Godshall to appoint the following firms and/or persons to represent Franconia Township for the year 2011, as listed on the meeting agenda under Item 5. Motion carried.

- a) Kevin D. Baver - Manager
- b) Jamie P. Worman – Assistant Manager
- c) Dischell, Bartle, Yanoff, and Dooley
Joseph C. Kuhls, Esquire – Solicitor
- d) Metz Engineers
Barry L. Wert, P.E. – Township Engineer
Cindy VanHise, P.E. – Assistant Township Engineer
- e) Kevin D. Baver – Zoning Officer
Cindy VanHise, P.E. – Assistant Zoning Officer
- f) Hamburg, Rubin, Mullin, Maxwell & Lupin, LLP
Christen Gilmore Pionzio, Esquire – Zoning Hearing Board Solicitor

- g) Fox, Rothschild, O'Brien & Frankel, LLP
Marc B. Davis, Esquire – Industrial Development Authority Solicitor
- h) Dischell, Bartle, Yanoff, and Dooley
Joseph C. Kuhls, Esquire – Franconia Sewer Authority Solicitor
- i) Alfred S. Ciottoni, P.E. – Franconia Township Authority Engineer

COMMITTEES – APPOINTMENTS

A motion was made by Mr. Godshall and seconded by Mr. Kratz to appoint the following persons to the committees and positions as noted on the Agenda:

- a) **Act 537 Committee** – Annual Appointments

W. Keith Freed	Kerrin Musselman
K. Leigh Getty	Grey R. Godshall
George E. Witmayer	Kevin D. Baver
Barry L. Wert, P.E.	Alfred S. Ciottoni, P.E.
Cynthia Van Hise, P.E.	
- b) **Agricultural Advisory Committee** – Annual Appointments

Curtis N. Kratz	David K. Yoder
W. Blaine Souder	Grey R. Godshall
Curtis F. Nice	
- c) **Code Enforcement Officer** – Annual Appointments
 - Roger M. Koffel
 - Gerald D. Rittenhouse
- d) **Fire Marshal** – Annual Appointment
 - Steve Coll
- e) **Deputy Fire Marshals** – Annual Appointments
 - Paul Stoudt – 1st Deputy
 - Joe Rausch
 - Nathan Yothers
- f) **Impact Fee Advisory Committee** – Annual Appointments

Keith Kneipp	Kyle D. Koffel
Gerald R. DeLong	Patricia Alderfer
Kerrin Musselman	Douglas P. Worley
Robert Yothers	Jeryl D. Schueck
Richard A. Kapusta	
Frank Zabawski, P.E., FAZ Associates – Consultant	
- g) **IV Public Library Representative**
 - JoAnn Strom – Three (3) year term to December 31, 2013
- h) **Joint Parks & Recreation Board**
 - Nancy Shelly – Five (5) year term to December 31, 2015

- i) **MS4 Committee**

Steven P. Barndt	Paul Nice
Drew Darrah	George Witmayer
Kevin D. Baver	Barry L. Wert, P.E.
Jamie P. Worman	Cynthia Van Hise, P.E.
Gerald Thiel	

- j) **Northern Montgomery County Recycling Commission** - Annual Appointment
Jeff Dietrich

- k) **North Penn Water Authority**
George E. Witmayer – Five (5) year term to December 31, 2015

- l) **Open Space Advisory Board** – Annual Appointments

Steven P. Barndt	Gerald R. DeLong
Grey R. Godshall	Randy S. Delp

- m) **Parks & Recreation Board**
Nancy Shelly – Five (5) year term to December 31, 2015
Douglas Kilough – Five (5) year term to December 31, 2015

- n) **Pension Funds Actuarial Consultant** – Annual Appointment
Thomas Redmond, Redmond Consulting, Ltd.

- o) **Planning Commission**
Kerrin Musselman - Four (4) year term to expire December 31, 2014
Keith Kneipp - Four (4) year term to expire December 31, 2014

- p) **Sewer Authority**
L. Ron Offner - Five (5) year term to expire December 31, 2015

- q) **Township Planner** – Annual Appointment
Joseph A. Zadlo, Architect

- r) **Vacancy Board** – Annual Appointment
Douglas P. Worley

- s) **Zoning Hearing Board**
William R. Hodson - Three (3) year term to expire December 31, 2013

- t) **Zoning Ordinance Committee** – Annual Appointments

Kerrin Musselman	W. Keith Freed
Kyle Koffel	Steven P. Barndt
Barry L. Wert	Joseph A. Zadlo
Kevin D. Baver	Jamie P. Worman
Cindy Van Hise	

FINANCIAL AGENCIES APPOINTMENT

A motion was made by Mr. Kratz and seconded by Mr. Freed to appoint the following financial agencies for the following accounts for the year 2011:

- a) **Union National Bank and Trust Company**
 - 1) Pension Funds

- b) **Pennsylvania Local Government Investment Trust**
 - 1) General Fund/Investment Management
 - 2) Liquid Fuels Fund (Highway Aid Fund)
 - 3) Recycling Fund
 - 4) Act 209 Impact Fee Fund
 - 5) Open Space EIT

- c) **TD Bank**
 - 1) General Fund/Investment Management
 - 2) Payroll Fund
 - 3) Light and Hydrant Fund
 - 4) Recreation Project Fund
 - 5) Capital Reserve Fund
 - 6) Municipal Facilities and Services Fund
 - 7) Fire Protection Fund
 - 8) Library Tax Fund
 - 9) Liquid Fuels Fund (Highway Aid Fund)
 - 10) Recycling Fund
 - 11) Act 209 Impact Fee Fund
 - 12) Open Space EIT

MOTION TO ADJOURN

A motion was made by Mr. Freed and seconded by Mr. Kratz to adjourn the meeting at 5:35 p.m. The motion carried.

Respectfully submitted,

Kevin D. Baver, Secretary