

## **FRANCONIA TOWNSHIP**

### **REGULAR MEETING MINUTES**

#### **BOARD OF SUPERVISORS**

Chairman Steven P. Barndt called the Regular Meeting of the Board of Supervisors of Franconia Township to order on Tuesday, February 22, 2011 at 7:04 p.m. at the Municipal Building, 671 Allentown Road, Franconia, Pennsylvania 18969.

Present were; 1<sup>st</sup> Vice-chairman Grey Godshall; 2<sup>nd</sup> Vice-chairman W. Keith Freed; Supervisors Drew Darrah and Curtis N. Kratz; Township Manager Kevin D. Baver;; Chief of Police Joseph S. Kozeniewski; Township Solicitor, Joseph C. Kuhls; Public Works Director Paul R. Nice; Township Engineer Cynthia VanHise, P.E.; Building and Code Inspectors Jerry Rittenhouse and Roger Koffel and interested residents of Franconia Township.

#### **OPENING MEETING TO THE PUBLIC**

No comments from the public.

#### **APPROVAL OF JANUARY 2011 MEETING MINUTES**

A motion was made by Mr. Kratz and seconded by Mr. Godshall to approve the January 3, 2011 Organizational Meeting Minutes. The motion carried unanimously.

A motion was made by Mr. Kratz and seconded by Mr. Godshall to approve the January 17, 2011 Regular Meeting Minutes. The motion carried unanimously.

#### **SOLICITOR'S REPORT – JOSEPH C. KUHL, ESQUIRE**

- a) A motion was made by Mr. Kratz and seconded by Mr. Godshall to adopt Resolution 11-06-22-02 – A Resolution Authorizing and Empowering Its Local Tax Collector, Berkheimer Associates, to Impose and Retain Costs of Collection on Delinquent Taxes. The motion carried unanimously.
- b) A motion was made by Mr. Godshall and seconded by Mr. Freed to adopt Resolution 11-07-22-02 – A Resolution Authorizing, Empowering and Directing the Proper Officers of the Township of Franconia to Appoint a Liaison Between It and Berkheimer Associates, the Duly Appointed Collector of Earned Income Tax and Emergency and Municipal Services Tax for the Township for the Express Purpose of Sharing Confidential Tax Information with the District for Official Purposes. The motion carried unanimously.
- c) A motion was made by Mr. Barndt and seconded by Mr. Godshall to adopt Resolution 11-08-22-02 – A Resolution Authorizing, Empowering and Directing the Proper Officers of the Governing Board to Appoint Berkheimer Associates as its Tax Hearing Officer Under And Pursuant to the Local Taxpayers Bill Of Rights for the Express Purpose Of Adjudicating Appeals Thereunder. The motion carried unanimously.

#### **POLICE REPORT – JOSEPH S. KOZENIEWSKI**

Chief Kozeniewski submitted his 2010 Annual Report and his report for January 2011.

### **ZONING REPORT – KEVIN D. BAVER**

Mr. Baver submitted his report for January 2011.

### **HIGHWAY REPORT – PAUL NICE**

Mr. Paul Nice submitted his report for January 2011.

### **ENGINEERING REPORT – CINDY VANHISE, P.E.**

Ms. VanHise submitted his report for January 2011.

### **TREASURER’S REPORT**

A motion was made by Mr. Darrah and seconded by Mr. Freed to approve the Treasurer’s Report as presented, and to provide authorization for the Treasurer to pay all bills for the respective funds as presented on Voucher No. 11-22-02 dated February 22, 2011 in the amount of \$319,987.30. The motion carried unanimously.

### **PAYROLL**

A motion was made by Mr. Darrah and seconded by Mr. Godshall for the Treasurer to be authorized to pay all employees during the pay period of February 19, 2011 through March 18, 2011 according to the hours worked as listed on the Payroll Journal for the aforesaid period. The motion carried unanimously.

### **ANNOUNCEMENTS/MOTIONS**

1. A motion was made by Mr. Darrah and seconded by Mr. Freed to authorize the Township Manager to prepare specifications and advertise for bids for Road Materials and Equipment as listed in the Agenda and noted below, said bids to be opened at 2:00 p.m. on March 17, 2011 at the Franconia Township Municipal Building, 671 Allentown Road, Franconia, PA 18969.
  - a) Microsurfacing
    - 1) Microsurfacing-approximately 16,000 square yards of material placed on four (4) roadways that have concrete curbing and includes 2 cul-de-sacs

The motion carried unanimously.

2. Subdivision and Land Development
  - a) A motion was made by Mr. Freed and seconded by Mr. Godshall to release the Allebach Tract Minor Subdivision (Parry Tract) from Maintenance – (16-04) Dewar Drive. The motion carried unanimously.

3. A motion was made by Mr. Barndt and seconded by Mr. Kratz to authorize Supervisor W. Keith Freed, Supervisor Curtis N. Kratz, Supervisor Drew Darrah, Township Manager Kevin D. Baver, Assistant Township Manager Jamie P. Worman, FSA Executive Director George E. Witmayer and Administrative Assistant Tina M. Blain to attend the meeting of the Montgomery County Association of Township Officials to be hosted by Upper Merion Township on Friday, February 25, 2011. The motion carried unanimously.

The Franconia Township Planning Commission will hold Regular Meetings on Monday, March 7, 2011 at 7:00 p.m. at the Franconia Township Municipal Building, 671 Allentown Road, Franconia, Pennsylvania 18969.

The next Regular Board of Supervisors meeting will be held at 7:00 p.m. on Monday, March 21, 2011 at the Franconia Township Municipal Building, 671 Allentown Road, Franconia, Pennsylvania 18969. The Board of Supervisors Work Sessions will be held on Friday, March 11, 2011 at 7:00 a.m. and Monday, March 21, 2011 at 5:00 p.m. at the same location.

**MOTION TO ADJOURN**

A motion was made by Mr. Kratz and seconded by Mr. Godshall to adjourn the meeting at 7:21 p.m. The motion carried unanimously.

Respectfully submitted,

Kevin D. Baver, Secretary