

## FRANCONIA TOWNSHIP

### ANNUAL ORGANIZATION MEETING MINUTES

#### BOARD OF SUPERVISORS

Franconia Township Solicitor, Joseph C. Kuhls, called the Organizational Meeting of the Board of Supervisors of Franconia Township to order on **Monday, January 7, 2013** at 5:31 p.m. at the Municipal Building, 671 Allentown Road, Franconia, Pennsylvania 18969.

Present were Steven P. Barndt, Grey Godshall; W. Keith Freed; Drew Darrah and Curtis N. Kratz; Township Manager Kevin D. Baver and Assistant Township Manager, Jamie Worman.

Solicitor Joseph C. Kuhls directed the Township Supervisors to organize as a Board by electing one of their members to be Chairman.

#### **ORGANIZATION OF THE BOARD FOR 2013**

A motion was made by Mr. Godshall and seconded by Mr. Kratz to elect Steven P. Barndt Chairman of the Board of Supervisors of Franconia Township. Motion carried.

The meeting was turned over to Chairman Barndt.

A motion was made by Mr. Freed and seconded by Mr. Kratz to elect Grey Godshall 1<sup>st</sup> Vice Chairman of the Board of Supervisors of Franconia Township. Motion carried.

A motion was made by Mr. Kratz and seconded by Mr. Godshall to elect W. Keith Freed 2<sup>nd</sup> Vice Chairman of the Board of Supervisors of Franconia Township. Motion carried.

#### **SECRETARY/TREASURER APPOINTMENT**

A motion was made by Mr. Kratz and seconded by Mr. Godshall to appoint Kevin D. Baver as Secretary/Treasurer of Franconia Township for the year 2013. Motion carried.

#### **REPRESENTATIVE APPOINTMENTS**

A motion was made by Mr. Godshall and seconded by Mr. Kratz to appoint the following firms and/or persons to represent Franconia Township for the year 2013, as listed on the meeting agenda under Item 5. Motion carried.

- a) Kevin D. Baver - Manager
- b) Jamie P. Worman – Assistant Manager
- c) Dischell, Bartle, and Dooley  
Joseph C. Kuhls, Esquire – Solicitor
- d) Metz Engineers  
Barry L. Wert, P.E. – Township Engineer  
Cindy VanHise, P.E. – Assistant Township Engineer
- e) Kevin D. Baver – Zoning Officer  
Cindy VanHise, P.E. – Assistant Zoning Officer
- f) Hamburg, Rubin, Mullin, Maxwell & Lupin, LLP  
Christen Gilmore Pionzio, Esquire – Zoning Hearing Board Solicitor
- g) Fox, Rothschild, O'Brien & Frankel, LLP  
Marc B. Davis, Esquire – Industrial Development Authority Solicitor
- h) Dischell, Bartle, and Dooley

- i) Joseph C. Kuhls, Esquire – Franconia Sewer Authority Solicitor  
Alfred S. Ciottoni, P.E. – Franconia Township Authority Engineer

**COMMITTEES – APPOINTMENTS**

A motion was made by Mr. Kratz and seconded by Mr. Godshall to appoint the following persons to the committees and positions as noted on the Agenda:

- a) **Act 537 Committee** – Annual Appointments
  - W. Keith Freed
  - K. Leigh Getty
  - George E. Witmayer
  - Barry L. Wert, P.E.
  - Cynthia Van Hise, P.E.
  - Kerrin Musselman
  - Grey R. Godshall
  - Kevin D. Bayer
  - Alfred S. Ciottoni, P.E.
  
- b) **Agricultural Advisory Committee** – Annual Appointments
  - Curtis N. Kratz
  - W. Blaine Souder
  - Curtis F. Nice
  - David K. Yoder
  - Grey R. Godshall
  
- c) **Code Enforcement Officer** – Annual Appointments
  - Roger M. Koffel
  - Gerald D. Rittenhouse
  
- d) **Fire Marshal** – Annual Appointment
  - Steve Coll
  
- e) **Deputy Fire Marshals** – Annual Appointments
  - Paul Stoudt – 1<sup>st</sup> Deputy
  - Joe Rausch
  - Nathan Yothers
  
- f) **Impact Fee Advisory Committee** – Annual Appointments
  - Keith Kneipp
  - Gerald R. DeLong
  - Kerrin Musselman
  - Robert Yothers
  - Richard A. Kapusta
  - Frank Zabawski, P.E., FAZ Associates – Consultant
  - Kyle D. Koffel
  - Patricia Alderfer
  - Douglas P. Worley
  - Jeryl D. Schueck
  
- g) **IV Regional Joint Appeals Board**
  - Nick Braccio – Three (3) year term to December 31, 20165
  
- h) **MS4 Committee**
  - Steven P. Barndt
  - Drew Darrah
  - Kevin D. Bayer
  - Jamie P. Worman
  - Gerald Thiel
  - Paul Nice
  - George Witmayer
  - Barry L. Wert, P.E.
  - Cynthia Van Hise, P.E.

- i) **Northern Montgomery County Recycling Commission** - Annual Appointment  
Jeff Dietrich
- j) **Open Space Advisory Board** – Annual Appointments  
Steven P. Barndt                                 Gerald R. DeLong  
Grey R. Godshall                                 Randy S. Delp
- k) **Parks & Recreation Board**  
Elaine K. Feiss – Five (5) year term to December 31, 2017
- l) **Pension Funds Actuarial Consultant** – Annual Appointment  
Thomas Redmond, Redmond Consulting, Ltd.
- m) **Planning Commission**  
Kyle D. Koffel - Four (4) year term to expire December 31, 2016
- n) **Sewer Authority**  
Robert Nice - Five (5) year term to expire December 31, 2017
- o) **Township Planner** – Annual Appointment  
Joseph A. Zadlo, Architect
- p) **Vacancy Board** – Annual Appointment  
Douglas P. Worley
- q) **Zoning Hearing Board**  
Charles Amuso - Three (3) year term to expire December 31, 2015
- r) **Zoning Ordinance Committee** – Annual Appointments  
Kerrin Musselman                                 W. Keith Freed  
Kyle Koffel   Steven P. Barndt  
Barry L. Wert   Joseph A. Zadlo  
Kevin D. Baver   Jamie P. Worman  
Cindy Van Hise

**FINANCIAL AGENCIES APPOINTMENT**

A motion was made by Mr. Kratz and seconded by Mr. Godshall to appoint the following financial agencies for the following accounts for the year 2013:

- a) **Union National Bank and Trust Company**  
1) Pension Funds
- b) **Pennsylvania Local Government Investment Trust**  
1) General Fund/Investment Management  
2) Liquid Fuels Fund (Highway Aid Fund)  
3) Recycling Fund  
4) Act 209 Impact Fee Fund  
5) Open Space EIT  
6) Parks & Recreation

c) **TD Bank**

- 1) General Fund/Investment Management
- 2) Payroll Fund
- 3) Light and Hydrant Fund
- 4) Recreation Project Fund
- 5) Capital Reserve Fund
- 6) Municipal Facilities and Services Fund
- 7) Fire Protection Fund
- 8) Library Tax Fund
- 9) Liquid Fuels Fund (Highway Aid Fund)
- 10) Recycling Fund
- 11) Act 209 Impact Fee Fund
- 12) Open Space EIT
- 13) Open Space General Fund
- 14) Open Space – DVRFA
- 15) EIT Account
- 16) Local Service Account
- 17) Police DARE Account
- 18) Liquid Fuel (Elroy Road)
- 19) Belmont Estates

**MOTION TO ADJOURN**

A motion was made by Mr. Kratz and seconded by Mr. Godshall to adjourn the meeting at 5:35 p.m. The motion carried.

Respectfully submitted,

Kevin D. Baver, Secretary