

FRANCONIA TOWNSHIP

ANNUAL ORGANIZATION MEETING MINUTES

BOARD OF SUPERVISORS

Franconia Township Solicitor, Eric Wert, called the Organizational Meeting of the Board of Supervisors of Franconia Township to order on **Monday, January 4, 2016** at 5:00 p.m. at the Municipal Building, 671 Allentown Road, Franconia, Pennsylvania 18969.

Present were Grey R. Godshall, David B. Fazio, Robert H. Nice, and Curtis N. Kratz; Township Manager Jon A. Hammer and Assistant Township Manager, Ami L. Tarburton. Mr. Steven Barndt was absent.

Solicitor Wert directed the Township Supervisors to organize as a Board by electing one of their members to be Chairman.

ORGANIZATION OF THE BOARD FOR 2016

A motion was made by Mr. Fazio seconded by Mr. Kratz to elect Grey R. Godshall Chairman of the Board of Supervisors of Franconia Township. Motion carried.

The meeting was turned over to Chairman Godshall.

A motion was made by Mr. Nice and seconded by Mr. Kratz to elect David B. Fazio 1st Vice Chairman of the Board of Supervisors of Franconia Township. Motion carried.

A motion was made by Mr. Fazio and seconded by Mr. Kratz to elect Robert H. Nice 2nd Vice Chairman of the Board of Supervisors of Franconia Township. Motion carried.

SECRETARY/TREASURER APPOINTMENT

A motion was made by Mr. Godshall and seconded by Mr. Kratz to appoint Jon A. Hammer as Secretary/Treasurer of Franconia Township for the year 2016. Motion carried.

REPRESENTATIVE APPOINTMENTS

A motion was made by Mr. Fazio and seconded by Mr. Nice to appoint the following firms and/or persons to represent Franconia Township for the year 2016, as listed on the meeting agenda under Item 5. Motion carried.

- a) Jon A. Hammer - Manager
- b) Ami L. Tarburton– Assistant Manager
- c) Dischell, Bartle & Dooley - Solicitor
- d) Gilmore and Associates
Russell Dunlevy, P.E. – Township Engineer
- e) Jon Hammer – Zoning Officer
Russell Dunlevy. – Assistant Zoning Officer
Beth T Gooch – Assistant Zoning Officer
- f) Hamburg, Rubin, Mullin, Maxwell & Lupin, LLP
Christen Gilmore Pionzio, Esquire – Zoning Hearing Board Solicitor
- g) Fox, Rothschild, O'Brien & Frankel, LLP
Megan Santana, Esquire – Industrial Development Authority Solicitor

COMMITTEES – APPOINTMENTS

A motion was made by Mr. Nice and seconded by Mr. Kratz to appoint the following persons to the committees and positions as noted on the Agenda:

- a) **Act 537 Committee** – Annual Appointments
 - Mr. David Fazio
 - Ami Tarburton
 - George E. Witmayer
 - Mr. Russel Dunlevy, P.E.
 - Mr. Douglas Rossino, P.E.
 - Robert Nice
 - Kerrin Musselman
 - Grey R. Godshall
 - Jon A. Hammer
 - Alfred S. Ciottoni, P.E.
 - Gerald Thiel

- b) **Agricultural Advisory Committee** – Annual Appointments
 - Curtis N. Kratz
 - W. Blaine Souder
 - Curtis F. Nice
 - David K. Yoder
 - Grey R. Godshall

- c) **Code Enforcement Officer** – Annual Appointments
 - Roger M. Koffel
 - Gerald D. Rittenhouse

- d) **Emergency Management Agency**
 - Raymond Scheeler – Five (5) year term to December 31, 2018
 - Albert Gesullo-Five (5) year term to December 31, 2018

- e) **Fire Marshal** – Annual Appointment
 - Steve Coll

- f) **Deputy Fire Marshals** – Annual Appointments
 - Paul Stoudt – 1st Deputy
 - Joe Rausch
 - Nathan Yothers

- g) **Impact Fee Advisory Committee** – Annual Appointments
 - Keith Kneipp
 - Gerald R. DeLong
 - Kerrin Musselman
 - Robert Yothers
 - Richard A. Kapusta
 - Frank Zabawski, P.E., FAZ Associates – Consultant
 - Kyle D. Koffel
 - Patricia Alderfer
 - Douglas P. Worley
 - Jeryl D. Schueck

- h) **Industrial Development Authority**
 - No Vacancy

- i) **MS4 Committee** – Annual Appointments
 - Steven P. Barndt
 - David B Fazio
 - Jon A. Hammer
 - Gerald Thiel
 - Paul Nice
 - George Witmayer
 - Mr. Russel Dunlevy, P.E.
 - Mr. Doug Rossino, P.E.

Quakertown National Bank

- 1) Liquid Fuels Fund (Highway Aid Fund)
- 2) Act 209 Impact Fee Fund
- 3) General Fund/Investment Management
- 4) Payroll Fund
- 5) Light and Hydrant Fund
- 6) Capital Reserve Fund
- 7) Fire Protection Fund
- 8) Library Tax Fund
- 9) Liquid Fuels Fund (Highway Aid Fund)
- 10) Recycling Fund
- 11) Act 209 Impact Fee Fund
- 12) Open Space EIT
- 13) Open Space General Fund
- 14) Open Space-DVRFA
- 15) EIT Account
- 16) Local Service Account

ANNOUNCEMENTS

Mr. Godshall discussed that the Finance Committee was never a formal committee. Going forward in order to meet the communication demands of the public, there will be quarterly meeting planned. These meetings, Mr. Godshall explained will take place in public venues. The location will vary and the purpose shall be to go over actual balance and budgets. It will be in a presentation format followed by a question and answer period. Additionally, there will be public review of the audits.

At 5:05, Supervisor Steven Barndt joined the meeting in progress.

Chairman Godshall confirmed resident's question, that there will be an audio/visual presentation and the locations will be chosen to allow for greater attendance.

MOTION TO ADJOURN

A motion was made by Mr. Fazio and seconded by Mr. Nice to adjourn the meeting at 5:10p.m. The motion carried.

Respectfully submitted,

Beth T Gooch

Planning and Zoning Coordinator